



Haddon Heights Christian School

2023-2024

3RD-5TH GRADE
ADMISSIONS PACKET

A MINISTRY OF HADDON HEIGHTS BAPTIST CHURCH

Haddon Heights Christian School

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Our Vision

To transform this generation through sound academic education with a distinctly Christian worldview.

We are committed to transferring our passion for Christ to our students for their growth in Christ and God's glory.

Our Mission

To capture and equip the hearts, minds, and energies of young people for the sake of knowing Christ, and unleash them to engage and make an **impact** in the world they live according to **God's principles** and power.

Education Philosophy

HHCS seeks to partner with families to provide biblically based discipleship, scholastic and co-curricular excellence, freedom of expression, diversity of viewpoints guided by Christian principles, and critical thinking in a distinctly Christian environment.

Accreditation

Haddon Heights Christian School is a member of the **Association of Christian Schools (ASCI)**. HHCS is also fully accredited as an affiliate school with **Liberty University Online Academy**. Both LUOA and Ember curricula are accredited by the **Association of Christian Schools (ASCI)** and **Cognia**, which are both dedicated to advancing excellence in education worldwide. Through the Cognia accreditation division, the Southern Association of Colleges and Schools Council on Accreditation and School Improvement (SACS CASI), LUOA enjoys **full accreditation**.

(Accreditation info was copied & adapted from Liberty.edu)

Our Cost

- \$4500 per student
- **Payment Plan:** Tuition is divided into 10 equal payments with the first payment due June 30th of the current school year.
- **Sibling Discount** available for families with 3 or more children
- **Before/After Care** is available 30 minutes before and after school for \$10 per day (\$5 morning/\$5 afternoon).

Distinctly Christian

We believe Christian education is essential. Because of this, we present Christ in all classes and use the Bible as the basis for instruction. Our teaching and curriculum is measured by a Biblical standard. We report historical facts as such, and all opinions, interpretations, and information must endure the scrutiny of Scripture. The Bible is the only infallible document. Therefore, one must use caution when using course material and consider views contradicting Scripture as theoretical or false.

(Elements from the above statement were copied & adapted from Liberty.edu).

Building Blocks of Education

Bible, Literacy, Math, Science, Civics, History & Geography, Language Arts

Haddon Heights Christian School
Training Young Men & Women to be Disciples of Christ

300 Station Ave.
Haddon Heights, NJ 08035
Phone: 856-547-3579 (ext. 2 or 3)
Email: admin@hhcsnj.org



Dear Prospective Families,

Thank you for your interest in Haddon Heights Christian School. Enclosed you will find our student application packet along with information regarding our mission, philosophy of education, and our affiliation with Liberty University Online Academy (LUOA). Students do not begin the online portion of our program until 6th grade. Please take a moment to read about our school before filling out the application.

Our school was created to train young men and women to be disciples of Jesus Christ. Christian values are integrated into our students' HHCS experience. We desire to provide a well-rounded education that will equip all students to use what they learn to serve the Lord. We strive to base all that we do directly relating to God's Word. Our goal is to build a culture of relationship and trust. We wish to partner together to make Haddon Heights Christian School a place where students can thrive throughout their educational journey.

If you choose to fill out the application, please complete all components necessary for us to proceed with the process of reviewing the application. If you have any questions concerning this information, please call us at 856-547-3579 (ext. 2 or 3), Monday through Friday, during the hours of 8:00 am to 3:00 pm. May God bless you as you seek His guidance concerning the education of your child/children.

In His Service,

Mrs. Kathleen C. Entwistle, M.Ed.
Administrator



3rd-12th Admissions Checklist

- Submit **Application & all forms** in this packet
- Provide **Supplemental Items**:
 - Copy of child's **Birth Certificate** (may be emailed or submitted to the office)
 - Health/Immunization Records**
 - Handbook Acknowledgment Form** (last page of Parent/Student Handbook)
 - Copy of 504 or IEP** (if applicable)
- Interview** with HHCS Leadership (scheduled by Admissions Office)

Upon receipt of all required materials, HHCS will schedule a family interview. This will provide an opportunity for the HHCS Administrator and family to meet, answer questions, and review school policies and procedures, as well as to assess if HHCS is the best fit for the child. The family will then be contacted regarding the status of acceptance.

- Upon acceptance, submit your **first month's payment**. This payment is non-refundable and is due by June 30, 2023. If paying tuition in full, please submit payment by June 30, 2023.
- Payment Plan Agreement Form** (received at the time you submit your first payment).

HHCS tours are available upon request. Please contact the office to schedule an appointment. If you have any questions, please contact our Administration.

Mrs. Kathleen Entwistle (HHCS Administrator)
Mrs. Stephanie Christensen (HHCS Administrative Assistant)
admin@hhcsnj.org

Haddon Heights Christian School
3rd - 12th Grade Application

300 Station Ave.
Haddon Heights, NJ 08035
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Email: admin@hhcsnj.org OR administrator@hhcsnj.org



Submit with the application and downpayment
Note Check # _____

Date of Application _____

New Student Application

Name of Student: _____
(Last) (First) (Middle)

Grade to Enter: _____ Full-Time: _____ Hybrid (**6-12th**: 3 Days) _____ Single Class(es) (**6th-12th**) _____

Student Address: _____

(City) (State) (Zip)

City & State of Birth: _____ Birthdate: _____ Age: _____ Gender: _____

Public school district in which student resides: _____

Has student ever been evaluated by a Child Study Team or received special services? Y N

Does student desire to attend HHCS? Y N

If no, please explain: _____

Do you need Before/After Care? _____

How did you hear about us? _____

We recognize HHCS' right to discipline and/or dismiss our child if he/she does not respect HHCS' standards or does not cooperate in the educational process.

We hereby agree to pay all tuition, fees, and other financial obligations to HHCS on or before the due date without reminder. We agree that early withdrawal or change to homeschool status will still require the full year's tuition.

Signature of both parents/guardians is required. Please explain if one is missing.

Father/Guardian _____

Mother/Guardian _____

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Records Request

Records to be released from:

(School Name)

(Street Address)

(City, State & Zip Code)

(Phone Number)

The following student(s) have enrolled in our school. Please forward all academic and health records, standardized test scores and Child Study Team records (where applicable) as soon as possible.

Student Name	Grade	Date of Birth
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please forward records to: Mrs. Kathleen Entwistle, Administrator

Haddon Heights Christian School
300 Station Ave.
Haddon Heights, NJ 08035

I, _____ do hereby request the release of all school records to Haddon Heights Christian School. I hereby attest that I have legal authority to request these records.

Signature of Parent or Guardian

Date



Health-Related Admissions Requirements & Emergency Contacts for Haddon Heights Christian school

The parent/guardian of a child entering Haddon Heights Christian School must present an updated copy of the child's immunization record along with the Private Physician Examination Report. **These 2 items must be presented to the Administrator prior to attending the first day of school.**

Although the state of New Jersey requires certain vaccinations for school aged children, Haddon Heights Christian School will accept Medical and/or Religious Exemptions. If your family has a Medical and/or Religious Exemption for childhood vaccinations, please submit your exemption in writing along with your admissions application.

HHCS Wellness Policy

Haddon Heights Christian School does **not** require face masks or Covid vaccination. However, In our effort to keep one another safe and healthy, we ask that you keep your child at home if he/she isn't feeling well.

ISOLATION: If your child has a fever, keep them at home until:

- o They are fever-free for 24 hours (without the use of fever reducing medication)
- o Their symptoms are improving

If your child is ill, we ask that you provide Haddon Heights Christian School with updates on your child's healing process. We will be praying for a quick and complete recovery.

If you have any questions, please contact Kathy Entwistle at administrator@hhcsnj.org, or Stephanie Christensen at admin@hhcsnj.org.

HHCS **Emergency** Contact List

Haddon Heights Christian school: School Office: 856-547-3579 (ext. 2 or 3)
Kathy Entwistle, *Administrator* (609) 410-4456 (mobile)
Stephanie Christensen, *Administrative Assistant* (609) 413-4415 (mobile)

Haddon Heights Baptist Church: Church Office: Tori Spiers, *Church Admin* 856-547-3579



FAMILY INFORMATION

NAME	PHONE	ADDRESS	EMAIL
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Parent/Guardian

Parent/Guardian

FRIEND/EMERGENCY CONTACT

NAME	PHONE	ADDRESS	EMAIL
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EMERGENCY CONTACT (other than family)

MEDICAL & CARE

	PHONE	ADDRESS
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Hospital

Physician

Dentist

INSURANCE

NAME	POLICY HOLDER & POLICY NUMBER	PHONE	WEBSITE
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Insurance Company

Medication Administration Form



I request that the enclosed medication in the original container be administered to my child as prescribed and shall release school personnel from all liability. **This includes all over the counter medications, i.e., Tylenol, Ibuprofen, Benadryl, cough syrup, etc.**

Name of Child _____ Grade _____

Name of Medication _____

Dosage _____

Purpose _____

Parent/Guardian Signature _____ **Date** _____



Physician's Orders

Name of Patient _____

Name of Medication _____

Date of Prescription _____

Dosage _____

Purpose _____

COMMENTS _____

Doctor's Name (Please Print) _____

Doctor's Signature _____ **Date** _____



Private Physician's Examination Report

Student's Name _____ DOB _____

Examining Physician (Print) _____

Date of Exam _____ Physician's Phone Number _____

Height _____ Weight _____ Blood Pressure _____

Scalp, Head, Neck _____

Eyes _____ Last Eye Exam _____

Ears _____ Last Ear Exam _____

Nose _____

Mouth and Throat _____

Chest and Lungs _____

Heart _____

Abdomen, Hernia _____

Genitals _____

Extremities _____

Skin _____

Posture, Gait, Spine _____

Coordination _____

Restrictions _____

Referral Needed? YES _____ NO _____

Immunizations _____ Please attach immunization record

Physician's Signature _____

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Pastoral Recommendation

Dear Pastor,

(Student): _____ (entering grade) _____

has applied for admission to Haddon Heights Christian School. Your church is indicated as the church attended.

May we ask you to take a few minutes to assist us in their application process by responding to the following questions?

Please note the following signed waiver which will allow you to give your candid opinions. This recommendation is completely confidential and should be sent directly to the school office.

WAIVER OF RIGHT TO ACCESS OF CONFIDENTIAL STATEMENT:

I, THE UNDERSIGNED, HEREBY VOLUNTARILY WAIVE ANY RIGHT TO INSPECT THE CONTENT OF THIS RECOMMENDATION.

PARENT SIGNATURE: _____

DATE: _____



Pastoral Recommendation

Parents

- **Involvement in Church Ministry (Circle One)**

Very Faithful	Somewhat Faithful	No Pattern
Somewhat Unfaithful	Very Unfaithful	Unknown

- **Attendance at Sunday School (Circle One)**

Very Faithful	Somewhat Faithful	No Pattern
Somewhat Unfaithful	Very Unfaithful	Unknown

- What descriptive adjectives quickly come to mind regarding this family?

- **Are there any special family circumstances of which the Administrator should be aware?**

Student (information needed only for those entering 9th-12th grades)

- **Spiritual Testimony (Circle One)**

Very Faithful	Somewhat Faithful	No Pattern
Somewhat Unfaithful	Very Unfaithful	Unknown

- **Involvement in Youth Activities (Circle One)**

Very Faithful	Somewhat Faithful	No Pattern
Somewhat Unfaithful	Very Unfaithful	Unknown



Pastoral Recommendation

- Please indicate any special circumstances regarding the student of which the Administrator should be aware.

- Please add any comments that you feel would assist us in evaluating this student.

Signature _____

Date _____

Church _____

Position _____



Parent/School Agreement

Children must be accepted to Haddon Heights Christian School through a formal admissions process. Both parental involvement and student cooperation are essential for HHCS to fulfill its mission. Therefore, as a condition of acceptance to this school, the parents and student(s) applying for admission must fulfill the following requirements:

- Parents must provide HHCS with a completed application form for each child applying for admission, including academic records, health forms, and other information as specified in the application packet. Students will not be admitted without complete records.
- Parents and students must sign a form stating their acknowledgement of our Statement of Faith as an expression of who we are and what will be taught in the classroom.
- Parents and students must be willing to abide by the school's rules and regulations as expressed in the handbook or by the administrator and must agree with and be supportive of the school procedures for handling student discipline.
- Parents must be willing to have student pictures in the school yearbook.

Parents and students will be held accountable for their words and actions, particularly with communication between home and school. Humility, gentleness, and spiritual maturity should be displayed in treating the staff, faculty, and students at Haddon Heights Christian School. Mutual respect, both publicly and privately, are essential. If a parent or student speaks unkindly or disrespectfully to any faculty, staff member, or student, the matter will be taken up with the administrator, who will, according to biblical instruction, give the offending party an opportunity to repent and ask forgiveness of the offended party. If there is an unwillingness to comply with the guidelines that have been established, the student(s) of that parent or parents may be withdrawn from the school, or not permitted to return for the following year.

.....

In enrolling one or more of our children in Haddon Heights Christian School, a school which affirms the responsibility of parents for the education of their children, we acknowledge and accept primary responsibility of our children's behavior at school. We also acknowledge that we are responsible for being familiar with and will consult the policies of the school as published in the Handbook. When making decisions affecting our relationship or our child(ren)'s relationship with the school, we will accept full responsibility for the results of our decisions.

Parent Signature:

_____ Date _____

_____ Date _____



Haddon Heights Christian School Statement of Faith

Haddon Heights Christian School is a ministry of Haddon Heights Baptist Church. HHBC is an evangelical church associated with the General Association of Regular Baptists (GARBC), and we subscribe to the statements contained in the Articles of Faith. Our core beliefs can be summarized below. We believe:

- the Bible is the verbally inspired Word of God and without mistakes as originally written. It is the complete revelation of His will for salvation and the only unailing rule of faith and practice for the Christian life.
- in one God, Creator of all things, eternally existing in three persons: Father, Son and Holy Spirit, and that these three are co-eternal and of equal dignity and power.
- in the deity of Jesus Christ; His miraculous conception by the Holy Spirit; His virgin birth; His sinless life; His substitutionary death on a cross; His bodily resurrection; His ascension to the right hand of the Father; and His personal, imminent return.
- that man was created by and for God; that by man's disobeying God, every person incurred spiritual death, which is separation from God, and physical death as a consequence; and that all people are sinners by nature and practice.
- the Bible teaches that marriage is the joining of one man and one woman and that sexual intimacy is to be expressed only within the bonds of a Biblically defined marriage. Any other form of marriage or sexual intimacy is immoral and a perversion of God's gracious will.
- the Lord Jesus Christ died for our sins and that all who believe in Him are declared righteous because of His sacrificial death and are, therefore, in the right relationship with God.
- in the present ministry of the Holy Spirit indwelling all believers and thus enabling and empowering the life and ministry of the believer.
- in the Church which is the Body of Christ made up of all those who have believed in the Lord Jesus Christ for salvation.
- in the bodily resurrection of everyone who has lived, the everlasting blessedness of those in right relationship with God, and the everlasting punishment of those who have rejected God's forgiveness in His Son.
- HHCS affirms one's biological gender as created by God in His image. HHCS believes in the dignity of the distinction of genders. Individuals will be referred to by appropriate biological pronoun distinction. HHCS discourages any and all attempts to physically change, alter or disagree with the predominant biological gender (sex), including but not limited to sex- reassignment, gender identity disorder, and any other behaviors that do not affirm one's God-given gender. Genesis 1:26-28; Romans 1: 26-32; I Corinthians 6:9-11

We have read the above Statement of Faith and acknowledge that we understand these core beliefs not only define Haddon Heights Christian Preschool, but will also be taught in the classroom.

Parent Signature(s):

_____ **Date** _____

_____ **Date** _____



Student Code of Conduct

***"Even a child makes himself known by his acts, by whether his conduct is pure and upright."
Proverbs 20:11 (ESV)***

It is important that specific guidelines be set regarding behavior while attending Haddon Heights Christian School. The purpose of these guidelines is to promote a Christ-like attitude in the learning environment and to encourage positive development in relationships with one another (Eph. 4:30). On-campus concerns are primary. HHCS reserves the right to address any conduct that significantly affects on-campus relationships and the learning environment.

- Students should always show respect to adults. A title (Mr., Mrs., Miss, Ms., Coach, etc.) should be used when addressing adults.
- Students should treat one another with respect, kindness, compassion, and purity as God commands in Matthew 7:12, "So whatever you wish that others would do to you, do also to them..."
- Students are expected to be truthful, honest, and upright in word and deed.
- Students are to be respectful of the school facility, including the playground and adjoining properties.
- Use of profanity is not permitted.
- Students who have parental consent to possess a cell phone must have them turned off during school hours. If a student is found to be using a cell phone without permission, the phone will be taken and given to the office where it can be picked up by a parent or guardian.
- If a parent needs to contact their child(ren) during the school day, they may do so through the school office.
- Students should not bring any electronic devices that are not part of in-school activities.
- Tobacco products, illicit drugs, alcohol, or weapons are not permitted on campus or at any HHCS sponsored events.

I, _____
agree to follow the policies set before me in this document.

Student Signature _____ **Date** _____



Cell Phone Permission Form

Please print legibly.

Student Name _____ **Date** _____

Parent Name _____

Reason for Cell Phone _____

Please read the following prior to signing below.

- Haddon Heights Christian School is not responsible for cell phones lost while at school or at a school event.
- The cell phone must remain turned off and in the student's backpack while on campus from 8 am to 3 pm and is **not** to be carried in a pocket or otherwise on a student's person.
- If any student uses a cell phone while on campus, the cell phone will be confiscated, requiring a parent/guardian to pick it up and sign for it in the school office, which closes at 4 pm. Cell phones can only be released by an administrator or administrator's assistant.
- Students needing to use a phone during the school day may ask to use the office phone.

I understand the cell phone policies and consequences detailed above and agree to abide by the requirements listed.

Signature of Student

Date

Signature of Parent

Date



Pick-up List

In an on-going effort to safeguard your child, we are implementing a pick-up list. Only people who are on this list will be allowed to take your child off the school premises. If you want someone not on this list to pick up your child, the child or driver must have a written note with your signature, or the child will not be released to them.

Student's Name _____

Name	Phone Number	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Parent's Signature

Date



MINOR (CHILD) PHOTO RELEASE FORM

From time to time, Haddon Heights Christian School & Preschool posts pictures of the classroom and school events on our social media, website, and publications. We are concerned about your child's online security and will never post their name with their photo. Please read the waiver below and sign if you are ok with your child being in school photos.

I, _____, the parent or legal guardian of _____ grant Haddon Heights Christian Preschool my permission to use photographs taken during school or school events for any legal use, including but not limited to: publicity, copyright purposes, illustration, advertising, and web content.

Furthermore, I understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Parent/Guardian's Signature: _____ **Date** _____

Parent/Guardian's Name: _____

Child's Name: _____

Phone Number: _____